MCAB Major Manpower Claimants,

Below are a few things that are worth reading:

NMP Changes:
As Major Manpower Claimants, you have the ability to move NMP around the various activities under your charge. When submitting NMP changes to MCAB, please note the following:
1) The NMP that you want moved cannot currently be filled with a Sailor.
2) If moving NMP in order to increase the NMP at another command, the NMP that you want to move must match the NMP that you want to increase. For example, if you want to increase the YN2 NMP at UIC 12345, the compensation you must provide has to be YN2 NMP from UIC 67890.

Special NMP:
From time to time, MCAB can provide Special NMP to a command that is in the process of buying a billet. This Special NMP will allow a requisition to post while the command is waiting for the billet to generate. However, before MCAB will direct Special NMP, we must get verification that a TFFMS package has been submitted. You must fax MCAB your TFFMS package before we will direct Special NMP. Our fax number is DSN 882-2696.

Requisition Suppressions:
If you know that a billet will go away, ask to have the requisition suppressed. Also, if a command is planning to reorganize or relocate and the command structure is uncertain, ask to get the requisitions. This prevents Sailors from reporting aboard only to find they have no valid jobs to fill. Also it will prevent them from showing up in excess when the billets (and NMP) go away. MCAB is able to term the length of the requisition suppression to your desired wishes (six months, twelve months, etc).

EMIR's:
If a command under your cognizance sends out an EMIR, email MCAB a copy (william.rushing@navy.mil). I usually see most of the EMIR's that are sent out but recently, due to incorrect message addressing, some EMIRs do not get to me.

EMIR's (Part II):
As you know, when a command sends out an EMIR, they address them to EPMAC (as they should). However, make sure that they info copy the Bureau (specifically the respective detailers and MCAB). I have noticed that the Plain Language Address (PLAD) used by some commands for the Bureau is not correct. Here's the correct one: COMNAVPERSCOM MILLINGTON TN. After the PLAD, you will need to list the various codes that you want to see the EMIR (for example: COMNAVPERSCOM MILLINGTON TN//40/402/405/453//.) As you probably know, MCAB is code 453.

Causalities:
If a casualty takes place at one of your commands (death, serious injury) and the absence of the Sailor will impact the readiness of the command, please notify MCAB via email. Please note you must still do all the other standard reporting procedures and reports when these type of mishaps take place.

NMCI Transition:
Currently, MCAB is undergoing a computer transition to NMCI so our email addresses will change. Right now, the following email addresses have changed:
LT Will Rushing: william.rushing@navy.mil
YNC Guerrero: leon.guerrero@navy.mil
Once all members of MCAB fully transition over to NMCI, I will forward you an updated contact list for MCAB.